

**Career College, Bhopal (Autonomous)**  
**Minutes of the Governing Body Meeting**

**Date:** 17th January 2025

**Time:** 3:00 PM

**Venue:** Conference Hall

The meeting of the Governing Body of Career College, Bhopal (Autonomous) was held on 17th January 2025 at 3:00 PM in the Conference Hall. The following members were present:

1. Mr. Manish Rajoria
2. Dr. Pushplata Chouksey
3. Prof. Pawan Mishra
4. Prof. Pradeep Jain
5. Dr. Abha Bajpayee
6. Mr. Hakeemuddin
7. Mr. Ramandeep Singh
8. Ms. Supreet Kaur
9. Dr. Charanjit Kaur
10. Dr. Neetu Sharma
11. Dr. Reena Antony

**Agenda and Decisions Taken:**

**Agenda 1: Welcome Address and Introductory Speech**

- The meeting commenced with a welcome address from the member secretary, who introduced the agenda for the day's meeting and briefly discussed the key topics.

**Agenda 2: Confirmation of the Minutes of the Previous Meeting**

- The minutes of the previous Governing Body meeting were shared in the folders for the members' reference. The minutes were confirmed without any changes.

**Agenda 3: Approval of the Minutes of the Academic Council Meeting**

- The Board of Studies (BOS) meetings held over the past months were discussed. A total of 21 meetings were conducted, covering major, minor, elective, and vocational courses.
- The syllabus framework aligned with NEP 2020 has been finalized.
- The Global Internship Program on Social Business in collaboration with NABIN Enterprises and the Wadhvani Foundation was launched, benefitting 140 students.
- The minutes of the Academic Council meeting were approved by the Governing Body members.

#### **Agenda 4: Approval of Changes to the Academic Structure and Curriculum**

For the academic sessions, the following changes have been implemented: In Session 2023-24, the yearly pattern was applied to UG first-year programs, while PG programs adhered to the semester system as per higher education and university norms under 14B. The syllabus was aligned with the higher education curriculum, incorporating a 20% enhancement in select subjects with no deletions. In the current session (2024-25), the college transitioned to 14A norms, introducing the semester system for UG first-year programs, while PG programs continue to follow the semester system in compliance with UGC guidelines for autonomous colleges. For the next session (2025-26), the institution is awaiting further guidelines from higher education authorities regarding the 14(1) scheme.

#### **Agenda 5: Sharing of Academic Results**

The results for UG I Year, PG I Semester, and PG II Semester students under the autonomous system were shared, with an impressive pass percentage of 99% for these exams

#### **Agenda 6: Review and Approval of the Annual Budget and Proposed Budget for the Current Academic Session**

- The Principal briefed the members on the budget details, and the Governing Body gave its approval for the annual budget.

#### **Agenda 7: Status of the Annual Quality Assurance Report (AQAR) - 2023-24**

Principal Dr. Kaur provided an update on the status of the AQAR for the 2023-24 session, informing the Governing Body that the report has been successfully compiled and submitted to NAAC for evaluation.

**Agenda 8: Sharing of Major Achievements from July 2024 to January 2025**

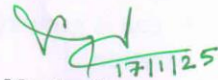
- The Principal briefed the members on the college's major achievements, including:
  - Successful execution of academic programs and events.
  - Notable placements and student success stories.
  - Faculty achievements and contributions to research.
  - Launch of new academic programs and collaborations.

**Agenda 9: Discussion on Any Other Matters with the Permission of the Chair**

- No additional matters were raised for discussion.

**Agenda 10: Vote of Thanks**

- The meeting concluded with a Vote of Thanks delivered by Dr. Neetu Sharma, who expressed gratitude to all members for their valuable contributions and participation.



**Member Secretary**

Dr. Charanjit Kaur

Principal

Career College, Bhopal (Autonomous)

**Minutes of the Governing Body Meeting  
Career College, Bhopal (Autonomous)**

**Date:** 25th June 2024

**Time:** 3:00 PM

**Venue:** Conference Hall

The meeting of the Governing Body of Career College, Bhopal (Autonomous) was held on 25th June 2024 at 3:00 PM in the Conference Hall. The following members were present:

1. Mr. Manish Rajoria
2. Dr. Pushplata Chouksey
3. Dr. Abha Bajpayee
4. Mr. Hakeemuddin
5. Prof. Pawan Mishra
6. Mr. Ramandeep Singh
7. Ms. Supreet Kaur
8. Prof. Pradeep Jain
9. Dr. Charanjit Kaur
10. Dr. Neetu Sharma
11. Dr. Reena Antony

**Agenda and Decisions Taken:**

**Agenda 1: Proposal for new schemes/courses**

- The academic scheme for the 2024-25 session will comply with the 14 A guidelines, transitioning to a semester-based system for enhanced curriculum delivery and student assessment.
- **Proposed degree programs:**
  - Bachelor's in Yogic Science: Focus on traditional Indian practices for holistic health.
  - Art Therapy: Integration of psychology and creative arts for therapeutic benefits.
  - Child Care Hospital Management: Focus on the administration of pediatric healthcare facilities.
- **Proposed certificate courses for 2024-25:**
  - Age Care, Histopathology, Forensic Sciences, Drug Designing and Clinical Research, Data Analytics and Artificial Intelligence, Fashion Illustrations, Medical Physics, Vedic Mathematics, Graphic Designing, SUJOK Therapy, Computer-Aided Drug Designing, Personal Fitness Training, International Business.

- These courses aim to develop skills in healthcare, technology, design, wellness, and global trade, ranging from 3 to 6 months, requiring a minimum of 5 students per course.
- A database will be maintained to track student inquiries and interests.

#### **Agenda 2: Status of R&D**

- The Botany department has officially been recognized as a research center, marking a significant milestone for the institution.
- The recognition processes for the Zoology, Microbiology, and Biotechnology departments are currently underway.
- DBT-BIRAC Project: The prestigious DBT-BIRAC project received a two-year extension, supporting advanced research and innovation.
- The first phase of the BIRAC e-YUVA projects has been successfully completed, and a new batch of participants is being invited through advertisements.
- To strengthen the college's R&D initiatives, five research guides have been appointed to provide mentorship for upcoming projects.

#### **Agenda 3: Status of placements and new proposals**

- The college achieved 121 placements this year, with the highest package reaching ₹30 lakhs.
- A Mega Job Fair is scheduled for 29th June 2024, which will feature participation from 55 companies, offering significant opportunities for students.

#### **Agenda 4: New recruitment and promotions**

- Discussions on faculty promotions included the advancement of Assistant Professors to Associate Professors and Professors, in line with higher education norms.
- Members recommended that experience gained within the institution be considered during recruitment and promotion interviews.
- The management will approach the university to propose including institutional experience as a criterion for faculty promotions.

#### **Agenda 5: Institutional achievements and milestones in session 2023-24**

- Key achievements for the session were presented, including:
  - Launch of the "Professor of Practice" program in the next session.
  - Successful execution of the "Sekho Kamao Yojna", benefiting 22 students.
  - 1,372 students successfully completed PMKVY courses, and 240 students participated in NSDS courses.

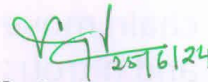
- UGC-NEP SAARTHI students were selected from the college, showcasing academic excellence.
- An international conference was successfully organized.
- 18 students earned positions on the university merit list.
- BBA and BCA programs received AICTE approval.
- The college was designated as a nodal center for IIT Mumbai's Spoken Tutorial Program, extending its benefits to local schools.

**Agenda 6: Any other agenda with permission of chair**

- Collaborative Courses: New collaborative courses will be developed in partnership with foreign universities and colleges.
- Twinning Programs will be designed in alignment with government regulations.
- Joint and Dual Degree Programs will be explored to expand the institution's academic offerings.

**Conclusion**

The meeting concluded with a vote of thanks to the Chair. The next meeting date will be scheduled as per convenience.



**Member Secretary**

Dr. Charanjit Kaur

Principal

Career College, Bhopal (Autonomous)

**Minutes of the Governing Body Meeting of Career College, Bhopal (Autonomous)**

**Date:** 6th October 2023

**Time:** 3:00 PM

**Venue:** Conference Hall

The meeting of the Governing Body of Career College, Bhopal (Autonomous) was held on 6th October 2023 at 3:00 PM in the Conference Hall. The following members were present:

1. Mr. Manish Rajoria
2. Dr. Pushplata Chouksey
3. Dr. Abha Bajpayee
4. Mr. Hakeemuddin
5. Prof. Pawan Mishra
6. Mr. Ramandeep Singh
7. Ms. Supreet Kaur
8. Prof. Pradeep Jain
9. Dr. Charanjit Kaur
10. Dr. Neetu Sharma
11. Dr. Reena Antony

**Agenda and Decisions Taken:**

**Agenda 1: Approval of Minutes of the Academic Council Meeting**

- The minutes of the previous Academic Council meeting were approved.
- **Suggestion:** The Governing Body members suggested that a minimum choice of vocational subjects should be given to students to enhance their skill development.

**Agenda 2: Approval of the Annual Budget of the College (Autonomous) and Examinations for the Session 2023-24**

- The budget proposed by the Autonomous and Examination Cell was presented and approved as it is for the upcoming session.

**Agenda 3: Approval of Scholarships, Freeships, and Recognition of Student Excellence**

- Dr. Chouksey suggested that study materials be provided to students aspiring for scholarships.

- The schemes for scholarships, freeships, and recognition of student excellence were discussed, and the proposals were approved.
- **Information:** The Principal informed the members about the schemes of the college related to scholarships and recognition of excellence.

**Agenda 4: New Program of Study Leading to Degrees and Diplomas**

- A proposal for a new course in **Artificial Intelligence** was discussed.
- The Governing Body members approved the introduction of the Artificial Intelligence course in the college curriculum.

**Agenda 5: Status of Placements**

- The Principal provided an update on the status of placements with major companies.
- The highest placement package offered till date was also shared with the Governing Body members.

**Agenda 6: Proposal for Consultancy and Research & Development (R&D)**

- The Principal shared information about the consultancy and research activities, with special reference to DBT-Birac.
- The proposal was approved with appreciation by the Governing Body members.

**Agenda 7: Academic Reforms in the College**

- The Principal informed the Governing Body about the new teaching methodologies being adopted at the college, including **Flipped Classroom** and other innovative approaches to enhance student learning.

**Agenda 8: Examination Result Analysis for 2022-23**

- The analysis of examination results for the academic year 2022-23 was presented in tabular form for review.
- The results and their trends were acknowledged by the Governing Body members.

**Agenda 9: Ratification of Appointments for the Examination Cell of Autonomous College**

- The Principal briefed the Governing Body about the examination cell and its working patterns.



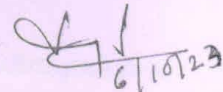
- The appointments for the examination cell were ratified by the Governing Body members.

**Agenda 10: Any Other Points with Permission of the Chair**

- No additional points were raised for discussion.

**Conclusion**

The meeting concluded with a vote of thanks to the Chair. The next meeting date will be scheduled as per convenience.



**Member Secretary**

Dr. Charanjit Kaur

Principal

Career College, Bhopal (Autonomous)